



## Grad Completion

3700 S. High St.

Columbus, Ohio, 43207

(614)365-8391

<https://www.ccsok.us/domain/4986>

*Mission: Each student is highly educated, prepared for leadership and service, and empowered for success as a citizen in a global community.*

## Grad Completion Enrollment Form

Date: \_\_\_\_\_

By signing this enrollment form, the student, \_\_\_\_\_, and their parent/guardian agree to the expectations of the Grad Completion Program of Columbus City Schools. The student, \_\_\_\_\_, will be cross-enrolled with their home school, \_\_\_\_\_, and the Grad Completion Program. ***Students not actively engaging and/or not meeting program expectations will be subjected to dismissal from the program, and scheduled as a full time student at their enrolled high school at the beginning of the next marking period.***

The Grad Completion program requires the following:

- Each student to participate in Grad Completion orientation prior to official enrollment
- A minimum of **15 hours a week** making progress with Apex courses/credentialing
- **ALL** Tests/Final Exam/Tests completed in person at a Grad Completion site

Each course requires each of the following:

- **ALL** assignments, quizzes, tests, final exams completed
- **60%** or higher **overall** score for the course
- **60%** or higher on the final exam/test
- **ALL** Teacher Graded Assignments completed

Student Number \_\_\_\_\_

DOB: \_\_\_\_\_

Student Signature \_\_\_\_\_

Parent/Guardian Signature (if under 18 years of age) \_\_\_\_\_

### Grad Completion Office Only

\_\_\_\_\_ Grad Completion Supervisor Signature

\_\_\_\_\_ Date Cross-enrolled

\_\_\_\_\_ Counselor emailed to add Grad Completion blocker to schedule at home school